

**Tutorial *W-2c Online* (W-2c por internet) Año
tributario 2020**

Instrucciones paso a paso para crear / reanudar formularios W-2c por internet

1. En la página de inicio del Seguro Social, seleccione la pestaña «**Menú**», en la sección «**Empresas y Gobierno**» seleccione «**Servicios para empresas**», para ir a la página «**Servicios para empresas**». En la página «**Servicios para empresas**», seleccione «**Ingresar o usar «Business Services Online»**». En la página *Business Services Online* (Servicios para empresas por internet), seleccione el botón **Log in or Use Business Services Online** (iniciar sesión o use servicios para empresas por internet) para ir a la página [Business Services Online](#) (Este servicio solo está disponible en inglés).

Social Security SEARCH MENU LANGUAGES SIGN IN / UP

Home Business Services Online

Business Services Online

Welcome

The [Business Services Online Suite of Services](#) allows organizations, businesses, individuals, employers, attorneys, non-attorneys representing Social Security claimants, and third-parties to exchange information with Social Security securely over the internet. You must register and create your own password to access Business Services Online.

Message

If you received an Employer Correction Request (EDCOR) letter concerning name and SSN mismatches for your employees and you need additional resources, please visit the EDCOR landing page at www.ssa.gov/employer/notices.html.

If you are adding a new BSO account, please make sure you select **View Wage Report Name/SSN Errors** in addition to Report Wages.

Do you want to report wages to Social Security and/or test wage files using AccuWage?

Yes No

In addition, do you want to View Wage Report Name/SSN Errors?

Yes No

If you report wages to SSA, go [here](#) to learn more about **adding a new service to your BSO account**.

The [Complete Phone Registration](#) option is provided to individuals who began their Business Services Online registration by phone and need to create a password.

[Información para el Empleador en Español](#)

Business Services Online (BSO)

Hours of Operation
 Monday - Friday: 5 AM - 1 AM ET
 Saturday: 5 AM - 11 PM ET
 Sunday: 8 AM - 11:30 PM ET

- + For Employers
- + For Attorneys & Appointed Representatives
- + Social Security Number Verification Services (SSNVS)
- + Consent Based Social Security Number Verification Service (CBSV)

About Us Accessibility FOIA Open Government Glossary Privacy Report Fraud, Waste or Abuse
 Benefits.gov Disability.gov MyMoney.gov Regulations.gov USA.gov Other Government Sites

2. Seleccione el botón **Log In** (iniciar sesión) en la página *Business Services Online* (servicios para empresas por internet). El sistema mostrará la página *Log In to Online Services* (iniciar sesión de los servicios por internet).

Social Security Online
www.socialsecurity.gov

Business Services Online
BSO Welcome | BSO Information | Keyboard Navigation

HELP

Log In to Online Services

For your security, please log out of the application and close all Internet windows when you are finished.

Online Services Availability

- Monday-Friday: 5 AM - 1 AM ET
- Saturday: 5 AM - 11 PM ET
- Sunday: 8 AM - 11:30 PM ET

New User?
You must create an account to use this website. Once you do, you will be provided a User ID to log in to our online services.

To create new account you will need to:

- Provide personal information
- Provide contact information
- Create your password and security questions

[Create Log In Account](#)

Did you register with SSA by [phone or paper form](#) and need to create a password?

Existing User?
Please log in below:

User ID:

Password:

[Forgot user ID?](#)
[Forgot your password?](#)

User Certification:
I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I have read & agree to these terms.

www.socialsecurity.gov BSO Welcome | BSO Information | Keyboard Navigation HELP

3. Ingrese su **User ID** (identificación de usuario) y **Password** (contraseña).
4. Seleccione la casilla **I have read & agree to these terms** (he leído y acepto estos términos) en la página *Log In to Online Services* (Iniciar sesión de los servicios por internet).
 - Seleccione el botón **Log In** (inician sesión) para mostrar la página de **Main Menu** (menú principal) de BSO.
 - Para regresar a la página *Business Services Online* (servicios para empresas por internet), seleccione el enlace **BSO Welcome** (bienvenido a BSO) en la parte superior o inferior de la página.

Social Security Online Business Services Online
www.socialsecurity.gov BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

JOHN NAGLE

Manage Account

- View / Edit Account Info
- Change Password
- Disable Account

Manage Services

- View / Edit Services
- Request New Services
- View Pending Services
- Enter Activation Code(s)

Manage Employer Information

- Add/Update Employer Information
- Remove Employer Information

Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

www.socialsecurity.gov

Main Menu [HELP](#)

Welcome, JOHN NAGLE
Your password expires on **April 01, 2100**

Report Wages To Social Security
Test wage files using AccuWage
Submit, download and print W-2s and W-2cs
View submission status, errors and error notices for wage reports submitted by or for your company
Request an extension to resubmit a wage file

Web Service
With your Web Service User ID, wage information can be exchanged with SSA using a client application developed by your company. Your Web Service User ID and password will have to be included in the header of each SOAP request sent to the EWR Web Service. The system will keep your Web Service account active as long as it is confirmed that you remain an employee of your company under the EIN specified.

The EWR Web Service includes operations to submit wage files (in an EFW2 format), resubmit corrected wage files and view the status of the wage files submitted via your Web Service User ID.

5. Seleccione el enlace **Report Wages To Social Security** (informar salarios al Seguro Social) en la pagina **Main Menu** (menú principal) de BSO. El sistema muestra la página **Wage Reporting Attestation** (confirmación de la presentación de salarios).

Social Security Online Business Services Online
www.socialsecurity.gov BSO Main Menu | BSO Information | Keyboard Navigation | Logout

Wage Reporting Attestation

User Certification for Electronic Wage Reporting

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files. I certify that I am the individual authorized to conduct business under this User ID and have the authority to either attest to the accuracy of the data and/or transmit wage information and to receive employee wage information for the employer.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Have a question? Call 1-800-772-6270 Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

6. Seleccione el botón **I Accept** (acepto) en la página de **Wage Reporting Attestation** (confirmación de la presentación de salarios) para ir a la página de inicio de **Electronic Wage Reporting** (informes electrónicos de salarios, [EWR, por sus siglas en inglés]). Para regresar al **Main Menu** (menú principal) de la página BSO, seleccione el botón **I DO NOT Accept** (no acepto).

Social Security Online Business Services Online
www.socialsecurity.gov | [BSO Main Menu](#) | [BSO Information](#) | [Keyboard Navigation](#) | [Logout](#)

Electronic Wage Reporting (EWR)

Reporting Wages to Social Security

[Forms W-2/W-3 Online](#) | [Forms W-2c/W-3c Online](#) | [Upload Formatted Wage File](#) | [AccuWage Online](#)

[Create/Resume Forms W-2/W-3 Online](#)

- Create (fill in the form), save, print and submit Forms W-2 and W-3 with up to 50 forms W-2 per W-3. There is no limit on the number of Forms W-3 an employer can submit, even for the same Employer Identification Number (EIN).
- Up to 50 Forms W-3 can be saved at a time to be resumed/submitted at a later date. Each Form W-3 can have up to 50 Forms W-2 associated with it.
- A pre-submission PDF is provided to print the Forms W-2 for distribution to the employees and for the employer review.
- Read the [list of restrictions](#) to determine whether you can use Forms W-2/W-3 Online.

[Save \(or Print\) Submitted W-2 Report\(s\) PDF to Your Computer](#)
 A printable final PDF version of a wage report created and submitted using Forms W-2/W-3 Online can be saved to your computer. The final PDF(s) are available for download for only 30 days from the date of submission.

Submission Status

[View Submission Status](#)
 Check report status, errors, and notice information for previously submitted wage reports (Forms W-2/W-3).

Employer Report Status

[View Employer Report Status](#)
 Check wage report status or view errors for reports submitted for your company by a third party.

Resubmission Notice

If you received a Resubmission Notice, you may use the following link to request a one-time 15-day extension of the deadline:

[Request an Extension to File a Resubmission](#)

- You will need information from the Notice to request an extension.
- You cannot extend if (a) the file has previously been resubmitted or (b) today is more than 45 days from the date on the Resubmission Notice.

[E-mail a Wage Reporting Expert](#)

[Información en Español](#)

Online Tutorials & Training

- [Wage Reporting Handbook](#)
- [SSN Verification Handbook](#)
- [Online Registration Handbook](#)
- [Online Tutorial](#)
- [FAQs - General Employer](#)

Other Useful Information

- ▶ [Before You File](#)
- ▶ [Checking SSNs](#)
- ▶ [Uploading Formatted Files](#)
- ▶ [For Other Electronic Filers](#)
- ▶ [General Info about Wage Filing](#)
- ▶ [IRS Information](#)
- ▶ [Publication Resources](#)

[Employer Support Links](#)

7. En la página de inicio de *Electronic Wage Reporting (EWR)* (informes electrónicos de salarios), vaya a la pestaña *Forms W-2/W-3 Online* (formularios W-2 / W-3 por internet). Seleccione el enlace **Create/Resume Forms W-2/W-3 Online** (crear / reanudar formularios W-2 / W-3 por internet). Si no hay informes que no han sido enviados, el sistema muestra la página *Before You Create Your Form(s) W-2/W-3* (antes de crear sus formularios W-2 / W-3). Si hay formularios W-2 / W-3 que no han sido enviados, el sistema muestra la página *Unsubmitted Reports* (informes que no han sido enviados) para *Forms W-2/W-3 Online* (formularios W-2 / W-3 por internet).

Nota aclaratoria: Puede tener un máximo de cincuenta informes no enviados a la vez. Cuando haya alcanzado el límite de cincuenta informes «guardados», primero debe enviar al menos uno de los informes que no han sido enviados para poder comenzar un nuevo informe. Si hay cuarenta y nueve informes o menos, puede continuar sin enviar los informes existentes.

Social Security Online
Electronic Wage Reporting (EWR)

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Forms W-2c/W-3c Online

Unsubmitted Reports

You have 1 saved report that you have not yet submitted.
To resume a previous report, select the "Edit" button next to the report.

Note: Unsubmitted reports are deleted if you do not resume working with them before the purge date.

Note: You can not submit reports marked in red after 04-15-2021 due to the statute of limitations for report corrections. However, you may view and update them.

	Employer Name	EIN	# of Form(s) W-2c	Save Date ▲	Purge Date	Tax Year
Edit Delete	TEST	000000000	1	09-17-2020	01-15-2021	2020

[Cancel](#)
[Start a New Report Correction](#)

Have a question? Call **1-800-772-6270** Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

8. En la página *Unsubmitted Reports* (informes que no han sido enviados):

- Seleccione el botón **Start a New Report** (iniciar un nuevo informe). El Sistema mostrará la página *Before You Create Your Form(s) W-2/W-3* (antes de crear sus formularios W-2 / W-3).
- Seleccione el enlace **Edit** (editar) o el enlace *Employer Name* (nombre del empleador) para ir a la página *W-2 List for this Submission* (lista de los W-2 para este envío).
- Seleccione el enlace **Delete** (eliminar) para eliminar un informe no enviado. Se mostrará la página *Are you sure you want to delete the unsubmitted report?* (¿Está seguro que desea eliminar el informe no enviado?).
- Seleccione el botón **Cancel** (cancelar) para regresar a la página de inicio de EWR.

Nota aclaratoria: No puede enviar informes marcados en rojo después del 15/04/2021 debido al estado de limitación para las correcciones de informes. Sin embargo, puede verlos y actualizarlos.

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Forms W-2c/W-3c Online

Before You Create Your Form(s) W-2c/W-3c

Please answer the following questions:

▶ For which tax year is this wage report being corrected?

▶ For whom are you filing?

▶ Have you received a Reconciliation Letter? YES, I am creating this report because I received a letter saying the money amounts reported to the IRS (941) did not match the amounts reported to SSA (W-3).

Check for Exceptions
 Does this wage report involve any of the following uncommon situations? [More Info](#)
 If any of these apply to you, [contact us](#) for advice on filing your wage reports.

- Are you attempting to file Forms W-2?
- Are you filing for Self-Employed income that is not from a church or religious organization?
- Agent Indicator codes?
- Are you submitting [IRS](#) Third-party Sick Pay Recap Correction Forms W-2c and W-3c?

Yes, one or more of these situations apply to this wage report.

Warning: Be sure to select the correct information. You will not be able to return to this page when you select "Continue".

Have a question? Call 1-800-772-6270 Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

9. En la página *On the Before You Create Your Form(s) W-2c/W-3c* (antes de crear su(s) formulario(s) W-2 / W-3):

- Proporcione la información correcta relacionada con el año tributario y el nombre de la empresa. Si ninguna de las situaciones enumeradas en la sección *Check for Exceptions* (verificar excepciones) aplica, seleccione el botón **Continue** (continuar) para ir a la página *Employer Information for this Wage Report Correction* (información del empleador para esta corrección de informe salarial).
- Si alguna de las situaciones enumeradas en la sección *Check for Exceptions* (verificar excepciones) aplica, seleccione el botón **Continue** (continuar) para ir a la página *W-2c Online Restrictions* (restricciones de W-2c por internet).
- Seleccione el botón **Cancel** (cancelar) para regresar a la página de inicio de EWR.

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Electronic Wage Reporting (EWR)

Forms W-2c/W-3c Online

Steps: 1 **Employer Information** 2 Form(s) W-2c 3 W-2c List 4 W-3c Preview 5 Print & Review 6 Sign & Submit 7 Submission Confirmation 8 Save PDF

1 Employer Information for this Wage Report Correction

Fields marked with an asterisk (*) MUST be completed.

Enter/Review Employer Information for this Wage Report Correction

Please note: If this information has changed - updating on this page only changes information for this current wage report. To officially correct IRS records you will need to contact the IRS or use the appropriate [IRS on employer tax return form](#).

* Employer Name:

* EIN:

* Country:

Address Line 1 (Apt, Floor, Bldg, etc.):

Address Line 2 (Street Address or PO Box):

* City:

* State Abbreviation (for U.S.)/Province:

* ZIP/Postal Code: ZIP Ext. (U.S. only):

<p>Contact Person for this Submission</p> <p>* Name: <input type="text" value="FIRSTLASTNAMEEEEEEE"/></p> <p>* Email: <input type="text" value="bryan@test.gov"/></p> <p>* Phone: <input type="text" value="4105556666"/> Ext: <input type="text"/></p> <p>Fax: <input type="text"/></p>	<p>Contact Person for this Employer</p> <p>* Name: <input type="text"/></p> <p>E-mail: <input type="text"/></p> <p>* Phone: <input type="text"/> Ext: <input type="text"/></p> <p>Fax: <input type="text"/></p>
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Other Information

Please fill in the following if it applies to you (it is generally uncommon).

Establishment Number:

Employer's State ID Number:

Kind of Payer

Select the Kind of Payer that best describes your situation, review the contact information on file and make any necessary changes.

* Kind of Payer:

! **Warning:** Be sure to select the correct Kind of Payer. You will not be able to change your selection for this wage report at any time.

- 941 (Regular)
- Household Employer
- 943 (Agriculture)
- 944 (Regular)
- CT-1 (Railroad)
- Medicare Government Employer (For Government Employers only)
- Military

Kind of Employer

Select the Kind of Employer that best describes your situation.

* Kind of Employer:

- Federal Government
- Tax Exempt Employer (501c Non-Govt)
- State and Local Governmental Employer (State/Local Non-501c)
- State and Local Tax Exempt Employer (State/Local 501c)
- None Apply

Third-party Sick Pay

Have a question? Call 1-800-772-6270 Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/ITTY call 1-800-325-0778

10. En la página *Employer Information for this Wage Report Correction* (información del empleador para esta corrección de informe salarial):

- Ingrese o revise *Employer Information* (la información del empleador), *Contact Person information* (la información de la persona de contacto), *Other Information* (otra información) y seleccione *Kind of Payer* (el tipo de pagador) y el *Kind of Employer* (tipo de empleador), luego seleccione el botón **Continue** (continuar) para ir a la página *Enter W-2c Information* (ingresar información W-2c).

- Seleccione el botón **Cancel** (cancelar) para regresar a la página de inicio de EWR

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Forms W-2c/W-3c Online

Steps: 1 Employer Information 2 **Form(s) W-2c** 3 W-2c List 4 W-3c Preview 5 Print & Review 6 Sign & Submit 7 Submission Confirmation 8 Save PDF

2 Enter W-2c Information
 You are currently working on W-2c number: 1 of 25.

Fields marked with an asterisk (*) MUST be completed.

For official use only
 OMB No. 1545-0008

a Employer's name, address, and ZIP code TEST BALTIMORE, MD 22222		c Tax year/Form corrected 2020 / W-2		d * Employee's correct social security number - - - - -	
e Corrected SSN and/or name (Check this box if you are correcting either the employee's name or Social Security Number.) If the employee's name was entered on the W-2 (not left blank), enter it in Box g as it appeared on the W-2, even when submitting a correction for only the SSN.		f Employee's previously reported social security number - - - - -			
b Employer's federal EIN 00000000		g Employee's previously reported name First: Middle: Last: Suffix:			
		h Employee's name * First: Middle: Last: Suffix:			
i Employee's address and ZIP code Suite/Attn: Street/P.O. box: City: State: Province: ZIP/Postal code: ZIP Ext. (U.S. only):					

Previously Reported		Correct Information		Previously Reported		Correct Information	
1 Wages, tips, other compensation	\$	1 Wages, tips, other compensation	\$	2 Federal income tax withheld	\$	2 Federal income tax withheld	\$
3 Social security wages	\$	3 Social security wages	\$	4 Social security tax withheld	\$	4 Social security tax withheld	\$
5 Medicare wages and tips	\$	5 Medicare wages and tips	\$	6 Medicare tax withheld	\$	6 Medicare tax withheld	\$
7 Social security tips	\$	7 Social security tips	\$	8 Allocated tips	\$	8 Allocated tips	\$
9		9		10 Dependent care benefits	\$	10 Dependent care benefits	\$
11 Nonqualified plans: Section 457 distributions or contributions	\$	11 Nonqualified plans: Section 457 distributions or contributions	\$	12a Code: \$		12a Code: \$	
Not section 457 distributions or contributions	\$	Not section 457 distributions or contributions	\$	12b Code: \$		12b Code: \$	
13 Statutory employee Retirement plan Third-party sick pay		13 Statutory employee Retirement plan Third-party sick pay		12c Code: \$		12c Code: \$	
14 Other		14 Other		12d Code: \$		12d Code: \$	

State Correction Information			
Previously Reported	Correct Information	Previously Reported	Correct Information
15 State (1)	15 State (1)	15 State (2)	15 State (2)
Employer's state ID number (1)	Employer's state ID number (1)	Employer's state ID number (2)	Employer's state ID number (2)
16 State wages, tips, etc. (1)	16 State wages, tips, etc. (1)	16 State wages, tips, etc. (2)	16 State wages, tips, etc. (2)
17 State income tax (1)	17 State income tax (1)	17 State income tax (2)	17 State income tax (2)

Locality Correction Information			
Previously Reported	Correct Information	Previously Reported	Correct Information
18 Local wages, tips, etc. (1)	18 Local wages, tips, etc. (1)	18 Local wages, tips, etc. (2)	18 Local wages, tips, etc. (2)
19 Local income tax (1)	19 Local income tax (1)	19 Local income tax (2)	19 Local income tax (2)
20 Locality name (1)	20 Locality name (1)	20 Locality name (2)	20 Locality name (2)

Cancel Changes Delete this W-2c Save and Start Next W-2c >> Save and Go to W-2c List >>

Have a question? Call 1-800-772-6270 Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

11. En la página *Enter W-2c Information* (ingresar información de W-2c):

- Seleccione el botón **Save and Start Next W-2c** (guardar e iniciar el siguiente W-2c) para guardar esta información de W-2c y crear otro W-2c. El sistema puede mostrar algunos mensajes de alerta. Si se muestra un mensaje de alerta, puede continuar haciendo correcciones al W-2c o seleccionando el encasillado de verificación de anulación
- Seleccione el botón **Save and Go to W-2c List** (guardar e ir a la lista W-2c) cuando termine de crear W-2c para ir a la página *W-2c List for this Submission* (lista W-2c para este envío).
 - Puede ingresar un máximo de veinticinco (25) W-2cs. El número del W-2c actual se muestra en la parte superior de la página «Enter W-2c Information (introducir información del W-2c)». Al ingresar su vigésimo quinto W-2c, el sistema ya no mostrará el botón **Save and Start Next W-2c** (guardar e iniciar el siguiente W-2c).
- Seleccione el botón **Cancel Changes** (cancelar cambios) para descartar los cambios realizados en este W-2c y vaya a la página *W-2c List for this Submission* (lista de W-2c para este envío).
- Seleccione el botón **Delete this W-2c** (eliminar este W-2c): Si el formulario ha sido guardado anteriormente, el sistema mostrará la página *Are you sure you want to delete this W-2c* (¿Está seguro que desea eliminar este W-2c?). Si el formulario no ha sido guardado anteriormente, el sistema mostrará la página *W-2c List for this Submission* (lista W-2c para este envío).

Social Security Online **Electronic Wage Reporting (EWR)**
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Forms W-2c/W-3c Online

Steps: ① Employer Information ② Form(s) W-2c ③ **W-2c List** ④ W-3c Preview ⑤ Print & Review ⑥ Sign & Submit ⑦ Submission Confirmation ⑧ Save PDF

③ W-2c List for this Submission (TT)

To review or edit a W-2c, select the employee name. Once you are finished entering Form(s) W-2c, you can preview the W-3c.

This report was last modified on 09-11-2020. Form(s) W-2c Entered: 1

Order Entered	Name	SSN	
1.	LEE, MAA	XXX-XX-2314	Delete

Save and Quit Edit Employer Information Start a New W-2c >> Continue to W-3c Preview >>

Have a question? Call 1-800-772-6270 Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778

12. En la página *W-2c List for this Submission* (lista W-2c para este envío):

- Seleccione un nombre para ver y editar datos del W-2c.
- Seleccione el enlace **Delete** (eliminar) para eliminar el W-2c. Cuando seleccione el enlace para eliminar, se mostrará la página *Are you sure you want to delete this W-2c* (¿Está seguro que desea eliminar este W-2c?).

- Seleccione el botón ***Save and Quit*** (guardar y salir) para salir de *W-2c Online* (W2c por internet) sin enviar su informe salarial a la Administración del Seguro Social (SSA, por sus siglas en inglés). Cuando seleccione este botón, se mostrará la página *Are you sure you want to save and exit W-2c Online without submitting your annual wage report to SSA?* (¿Está seguro que desea guardar y salir de W-2c en línea sin enviar su informe de salario anual a la SSA?) para su ayuda.
- Seleccione el botón ***Edit Employer Information*** (editar información del empleador) para ir a la página *Employer Information for this Wage Report Correction* (información del empleador para esta corrección de informe salarial).
- Seleccione el botón ***Start a New W-2c*** (iniciar un nuevo W-2c) para ir a la página *Enter W-2c Information* (introducir información del W-2c).
- Seleccione el botón ***Continue to W-3c Preview*** (continuar con la vista previa de W3c) para ver la página *W-3c Preview for this Submission* (vista previa de W-3c para este envío).

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Electronic Wage Reporting (EWR)

Forms W-2c/W-3c Online

 Steps: ① Employer Information ② Form(s) W-2c ③ W-2c List ④ **W-3c Preview** ⑤ Print & Review ⑥ Sign & Submit ⑦ Submission Confirmation ⑧ Save PDF

4 W-3c Preview for this Submission

Ensure that the information on your Form(s) W-2c for this employer [reconciles](#) with the total of Forms 941, 943, 944, or Schedule H that you filed with the Internal Revenue Service.

To edit this data, please [Return to W-2c List](#) and select the W-2c you need to edit.

a Tax year/Form corrected 2020 W-2		For official use only OMB No. 1545-0008	
b Employer's name, address, and ZIP code TEST BALTIMORE, MD 22222		c Kind of payer 941 - Regular	Kind of employer Federal Government
d Number of forms W-2c 1	e Employer's federal EIN 00000000	f Establishment number ---	g Employer's state ID number ---
Boxes h, i and j are not applicable for W-2c Online.	h Employer's incorrect federal EIN Not applicable	i Incorrect establishment number Not applicable	j Incorrect state ID number Not applicable
Total of amounts previously reported as shown on enclosed Forms W-2c	Total of corrected amounts as shown on enclosed Forms W-2c	Total of amounts previously reported as shown on enclosed Forms W-2c	Total of corrected amounts as shown on enclosed Forms W-2c
1 Wages, tips, other compensation \$66.00	1 Wages, tips, other compensation \$88.00	2 Federal income tax withheld \$0.00	2 Federal income tax withheld \$0.00
3 Social security wages \$0.00	3 Social security wages \$0.00	4 Social security tax withheld \$0.00	4 Social security tax withheld \$0.00
5 Medicare wages and tips \$0.00	5 Medicare wages and tips \$0.00	6 Medicare tax withheld \$0.00	6 Medicare tax withheld \$0.00
7 Social security tips \$0.00	7 Social security tips \$0.00	8 Allocated tips \$0.00	8 Allocated tips \$0.00
9	9	10 Dependent care benefits \$0.00	10 Dependent care benefits \$0.00
11 Nonqualified plans \$0.00	11 Nonqualified plans \$0.00	12a Deferred compensation \$0.00	12a Deferred compensation \$0.00
14 Inc. Tax WH by third-party sick pay payer \$0.00	14 Inc. Tax WH by third-party sick pay payer \$0.00	12b	12b
16 State wages, tips, etc. \$0.00	16 State wages, tips, etc. \$0.00	17 State income tax \$0.00	17 State income tax \$0.00
18 Local wages, tips, etc. \$0.00	18 Local wages, tips, etc. \$0.00	19 Local income tax \$0.00	19 Local income tax \$0.00
Contact person FURS	Telephone number 1234567891		
E-mail address	Fax number		

* SSN Truncation: to reduce the risk of identity theft, you may choose to truncate the Social Security Numbers (SSNs) on the PDFs you give to your employees.

Warning once the forms are submitted to SSA, you may not change your selection.

SSNs will be fully displayed (Format: 123456789)
 SSNs will be truncated (Format: *****1234)

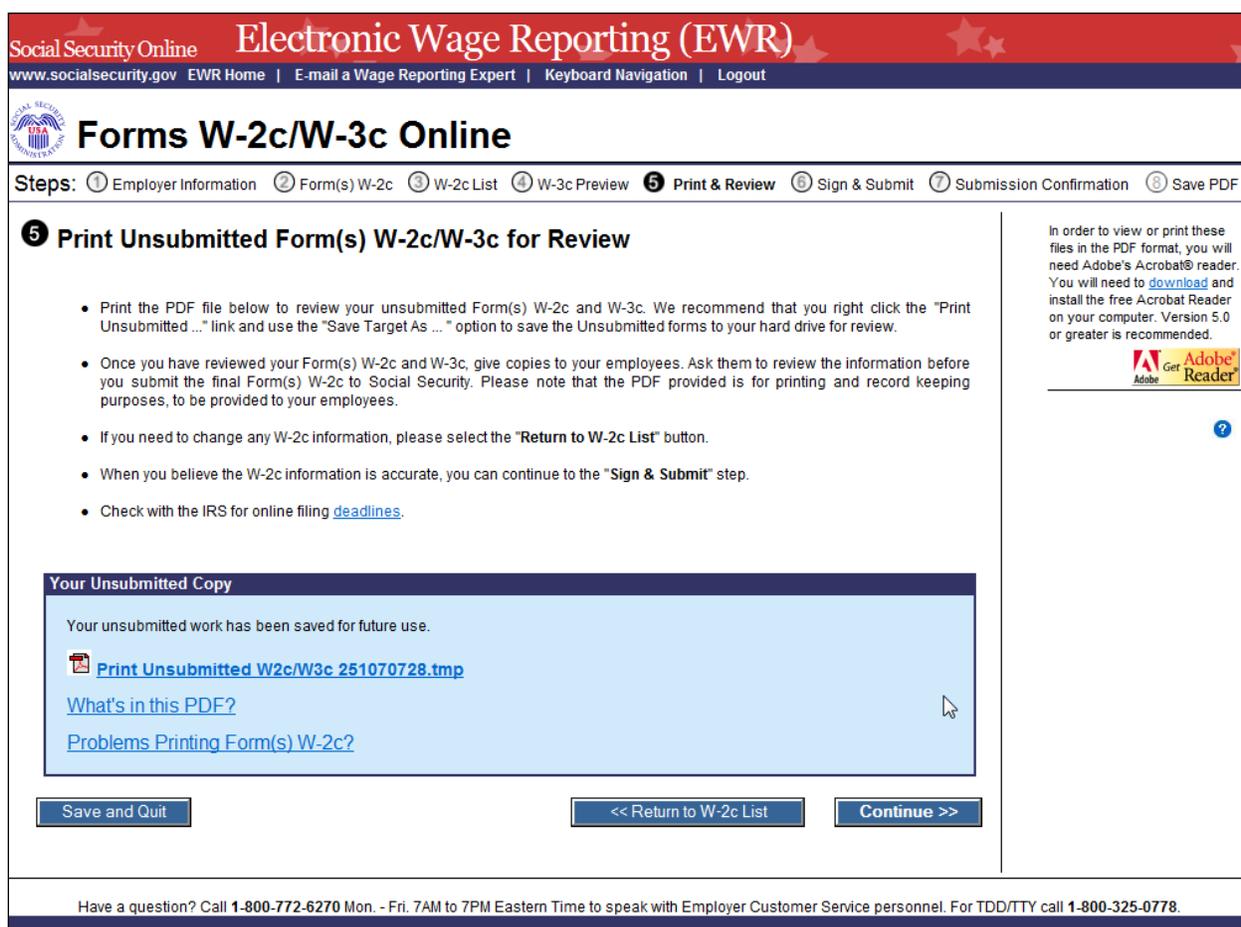
Save and Quit
<< Return to W-2c List
Continue >>

Have a question? Call 1-800-772-6270 Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778

13. En la página *W-3c Preview for this Submission* (vista previa de W-3c para este envío):

- Puede ingresar el total de salarios e impuestos estatales o municipales. Esta información no será usada por el Seguro Social, ni será enviada a ninguna entidad estatal o municipal.
- Abreviatura del SSN: para reducir el riesgo de robo de identidad, puede optar por abreviar los números de Seguro Social (SSN, por sus siglas en inglés) en los PDF que les da a sus empleados seleccionando la casilla de verificación llamada *SSNs will be truncated (Format *****1234)* (Los SSN serán abreviados [formato ***** 1234]); Si elige no abreviar los SSN, seleccione la casilla de verificación llamada *SSNs will be fully displayed (Format 123456789)* (Los SSN se mostrarán por completo [formato 123456789]). Una vez que los formularios se envían al Seguro Social, no podrá cambiar su selección.

- Seleccione el botón **Continue** (continuar) para ir a la página *Print Unsubmitted Form(s) W-2c/W-3c for Review* (imprimir formularios no enviados W-2c / W-3c para revisión).
- Seleccione el botón **Return to W-2c List** (volver a la lista W-2c) para regresar a la página *W-2c List for this Submission* (lista W-2c para este envío).
- Seleccione el botón **Save and Quit** (guardar y salir) para salir de *W-2c Online* (W2c por internet) sin enviar su informe salarial al Seguro Social. Cuando seleccione este botón, se mostrará la página *Are you sure you want to save and exit W-2c Online without submitting your annual wage report to SSA* (¿Está seguro que desea guardar y salir de W2c por internet sin enviar su informe de salario anual al Seguro Social?) para su ayuda.



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Forms W-2c/W-3c Online

Steps: ① Employer Information ② Form(s) W-2c ③ W-2c List ④ W-3c Preview ⑤ **Print & Review** ⑥ Sign & Submit ⑦ Submission Confirmation ⑧ Save PDF

5 Print Unsubmitted Form(s) W-2c/W-3c for Review

- Print the PDF file below to review your unsubmitted Form(s) W-2c and W-3c. We recommend that you right click the "Print Unsubmitted ..." link and use the "Save Target As ..." option to save the Unsubmitted forms to your hard drive for review.
- Once you have reviewed your Form(s) W-2c and W-3c, give copies to your employees. Ask them to review the information before you submit the final Form(s) W-2c to Social Security. Please note that the PDF provided is for printing and record keeping purposes, to be provided to your employees.
- If you need to change any W-2c information, please select the "Return to W-2c List" button.
- When you believe the W-2c information is accurate, you can continue to the "Sign & Submit" step.
- Check with the IRS for online filing [deadlines](#).

Your Unsubmitted Copy

Your unsubmitted work has been saved for future use.

 [Print Unsubmitted W2c/W3c 251070728.tmp](#)

[What's in this PDF?](#)

[Problems Printing Form\(s\) W-2c?](#)

[Save and Quit](#) << [Return to W-2c List](#) [Continue](#) >>

Have a question? Call 1-800-772-6270 Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

PASO 14: En la página *Print Unsubmitted Form(s) W-2c /W-3c for Review* (Imprimir formularios no enviados W-2c / W-3c para revisión):

- Seleccione el botón **Continue** (continuar) para ir a la página *Sign and Submit* (firmar y enviar).
- Seleccione el botón **Return to W-2c List** (regresar a la lista W-2c) para regresar a la página *W-2c List for this Submission* (lista de los W-2c para este envío).
- Seleccione el botón **Save and Quit** (guardar y salir) para salir de *W-2c Online* (W-2c por internet) sin enviar su informe salarial al Seguro Social. Cuando seleccione este botón, se mostrará la página *Are you sure you want to save and exit W-2c Online without submitting your annual wage*

report to SSA (¿Está seguro que desea guardar y salir de W-2c por internet sin enviar su informe de salario anual al Seguro Social?) para su ayuda.

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Forms W-2c/W-3c Online

Steps: ① Employer Information ② Form(s) W-2c ③ W-2c List ④ W-3c Preview ⑤ Print & Review ⑥ **Sign & Submit** ⑦ Submission Confirmation ⑧ Save PDF

⑥ Sign and Submit

Under penalty of perjury, I declare that I have examined this wage report and, to the best of my knowledge and belief, they are entered accurately based on the information available to me.

By checking agreement below and selecting the "Submit this Wage Report Correction" button, I affirm that the above statement is true.

I, DQTV TEST, read and agree with the above.

Note: You are only attesting to the *accuracy* of this information.

[Save and Quit](#) [<< Previous](#) [Submit this Wage Report Correction >>](#)

* Once you submit this wage report electronically, do not send any paper forms to SSA.

Have a question? Call 1-800-772-6270 Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

PASO 15: En la página *Sign and Submit* (firmar y enviar)»:

- Seleccione el encasillado para confirmar la veracidad del informe y seleccione el botón **Submit this Wage Report Correction** (enviar este informe salarial corregido) para enviar la corrección de su informe salarial. El sistema mostrará la página *Confirmation Receipt - Your File Was Received* (recibo de confirmación: se recibió su archivo) con una ventana emergente.
- Seleccione el botón **Save and Quit** (guardar y salir) para salir de *W-2c Online* (W-2c por internet) sin enviar su corrección de informe salarial al Seguro Social. Cuando seleccione este botón, se mostrará la página *Are you sure you want to save and exit W-2c Online without submitting your annual wage report to SSA* (¿Está seguro que desea guardar y salir de W-2c por internet sin enviar su informe de salario anual al Seguro Social?) para su ayuda.
- Seleccione el botón **Previous** (anterior) para volver a la página *Print Unsubmitted Form(s) W-2c for Review* (imprimir formularios no enviados W-2c para revisión).

Electronic Wage Reporting (EWR)

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Forms W-2c/W-3c Online

Steps: ① Employer Information ② Form(s) W-2c ③ W-2c List ④ W-3c Preview ⑤ Print & Review ⑥ Sign & Submit ⑦ **Submission Confirmation** ⑧ Save PDF

7 Confirmation Receipt - Your W-2c/W-3c File Was Received

Your wage report was submitted successfully. Thank you for using W-2c Online.

This Wage File Identifier (WFIID) is your confirmation number. **81B1WK**

We encourage you to print this page for your records. Your receipt will no longer be available once you leave this page.

If you need to delete this submission, you may do so by using the Submission Status application when the submission shows a "RECEIVED" status.

! Do not mail us any paper Form(s) W-2c or W-3c.

Your Receipt

Employer: TEST	Employer EIN: 000000000
Tax year: 2020	Payer type: 941 - Regular
Received on: 03/29/2021 01:21 PM Eastern Time	Form type: W-2c

Received: 1 Form W-2c	
Total wages: \$88.00	Federal income tax withheld: \$0.00
Social security wages: \$0.00	Social security tax withheld: \$0.00
Medicare wages and tips: \$0.00	Medicare tax withheld: \$0.00

What You Should Do Next

- Keep a printout of this page for 4-7 years as proof of your filing date.
- Print and distribute** the Form(s) W-2c to your employees if you have not already done so.

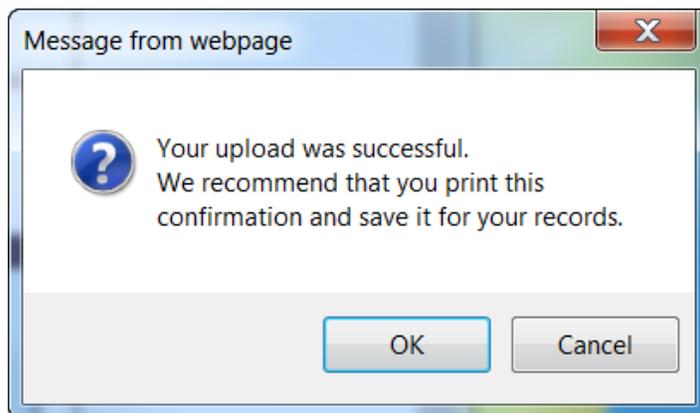
! Do not mail us any paper Form(s) W-2c or W-3c.

What to Expect

- You can check the status of your submission by selecting the View Submission Status link from the EWR homepage.
- Please note: If your address or phone number has changed, remember to correct it in IRS records by using the IRS form 941. Contact the IRS for more information.

Have a question? Call 1-800-772-6270 Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778

PASO 16: En la ventana emergente:



Seleccione el botón **OK** (aceptar) para imprimir la página *Confirmation Receipt – Your File Was Received* (recibo de confirmación: se recibió su archivo).

Seleccione el botón **Cancel** (cancelar) para cerrar la ventana emergente.

PASO 17: En la página *Confirmation Receipt – Your File Was Received* (recibo de confirmación: se recibió su archivo):

- Seleccione el botón **Print this Page** (imprimir esta página) para imprimir la página de confirmación.

- Seleccione el botón **Go to Save Official PDF** (ir a guardar PDF oficial) para ir a la página *Save PDF* (guardar PDF).
Su archivo de salarios estará disponible para que lo revise en su cuenta BSO hasta la fecha que se muestra en su página «Save PDF (guardar PDF)».

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Forms W-2c/W-3c Online

Steps: ① Employer Information ② Form(s) W-2c ③ W-2c List ④ W-3c Preview ⑤ Print & Review ⑥ Sign & Submit ⑦ Submission Confirmation ⑧ **Save PDF**

8 Save PDF

- Save the official PDF file below to your hard drive so that you can reference it later.
- Once you have closed this session, the file will only be available for 30 days. Saving it to your hard drive will allow you to reference it later.

Save Your Official Copy

Important: Save an official copy of the submitted file on your computer

Please note that the PDF provided is for printing and record keeping purposes, to be provided to your employees.
 This file will be available online until 10-17-2020.

To save the file below to your hard drive, please right click the file name and use the "Save Target As ..." option.

81B0ZW.pdf (Final)
[What's in this PDF?](#)
[Problems Printing Form\(s\) W-2c?](#)

! Do not mail us any paper Form(s) W-2c or W-3c.

[EWR Home](#) [Start a New Report Correction](#)

In order to view or print these files in the PDF format, you will need Adobe's Acrobat® reader. You will need to [download](#) and install the free Acrobat Reader on your computer. Version 5.0 or greater is recommended.

[?](#)

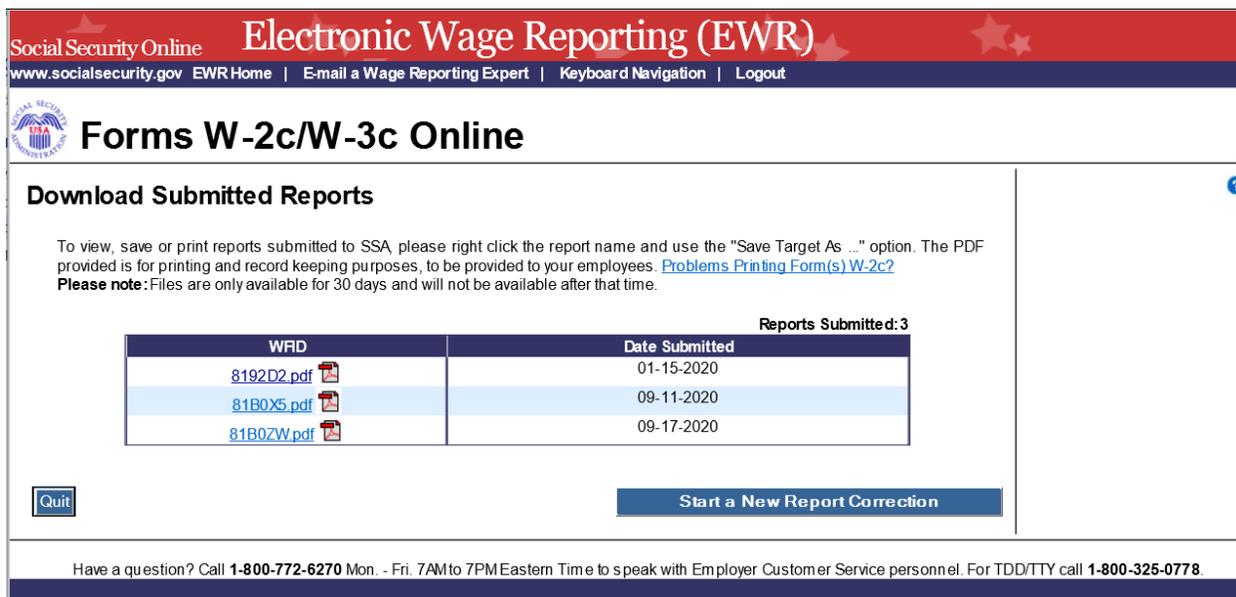
Have a question? Call **1-800-772-6270** Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**

PASO 18: En la página *Save PDF* (guardar PDF):

- Haga clic con el botón derecho en el nombre del archivo (<filename.pdf>) para ver o guardar el informe enviado.
- Seleccione el botón **Start a New Report** (iniciar un nuevo informe) para regresar a la página *Before You Create Your Form(s) W-2c/W-3c* (antes de crear sus formularios W-2c / W-3c).
- Seleccione el botón **View Unsubmitted Reports** (ver informes que no han sido enviados) para ir a la página *Unsubmitted Reports* (informes que no han sido enviados).
- Seleccione el botón de **EWR Home** (inicio de EWR) para ir a la página de inicio de EWR.

Instrucciones paso a paso para descargar informes enviados

1. Seleccione el enlace **Save (or Print) Submitted W-2c Report(s)/PDF to Your Computer** (guardar [o imprimir] informe(s) W-2c / PDF en su computadora) en la pestaña Forms W2c/W-3c Online (formularios W-2c / W-3c por internet) en la página de inicio de EWR. El sistema muestra la página Download Submitted Reports (descargar informes enviados).



Download Submitted Reports

To view, save or print reports submitted to SSA, please right click the report name and use the "Save Target As ..." option. The PDF provided is for printing and record keeping purposes, to be provided to your employees. [Problems Printing Form\(s\) W-2c?](#)
Please note: Files are only available for 30 days and will not be available after that time.

WFD	Date Submitted
8192D2.pdf	01-15-2020
81B0X5.pdf	09-11-2020
81B0ZW.pdf	09-17-2020

Reports Submitted: 3

[Quit](#) [Start a New Report Correction](#)

Have a question? Call **1-800-772-6270** Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

2. Haga clic con el botón derecho en el enlace WFID en la página *Download Submitted Reports* (descargar informes enviados) para mostrar un menú que incluye las siguientes opciones:

- Seleccione **Save Target As** (guardar destino como) para descargar el archivo en su computadora.
- Seleccione **Open in New Window** (abrir en una nueva ventana) para ver el archivo.

Nota aclaratoria: Se requiere Adobe Acrobat Reader para ver su archivo de salario descargado. Si no tiene Adobe Acrobat Reader en su computadora, puede descargarlo en el sitio por internet de [adobe](http://adobe.com).

Nota aclaratoria: Si el usuario ha eliminado un envío a través de la aplicación «Submission Status (estado del envío)», se mostrará un mensaje para informarle que el informe no se puede descargar

- Seleccione el botón **Quit** (salir) para volver a la página de inicio de EWR.
- Seleccione el botón **Start a New Report Correction** (iniciar un nuevo informe corregido) para pasar a la página *Before You Create Your Form(s) W-2c/W-3c* (antes de crear sus formularios W-2c / W-3c).

Appendix: Other Pages

1. La página *Are You Sure You Want to Delete This W-2c* (¿Está seguro que desea eliminar este W-2c?): Si un usuario selecciona el botón *Delete This W-2c* (eliminar este W-2c) en la página *Enter W-2c Information* (ingresar información W-2c), el sistema mostrará el mensaje *Are you sure you want to delete this W-2c* (¿Está seguro que desea eliminar este W-2c?).

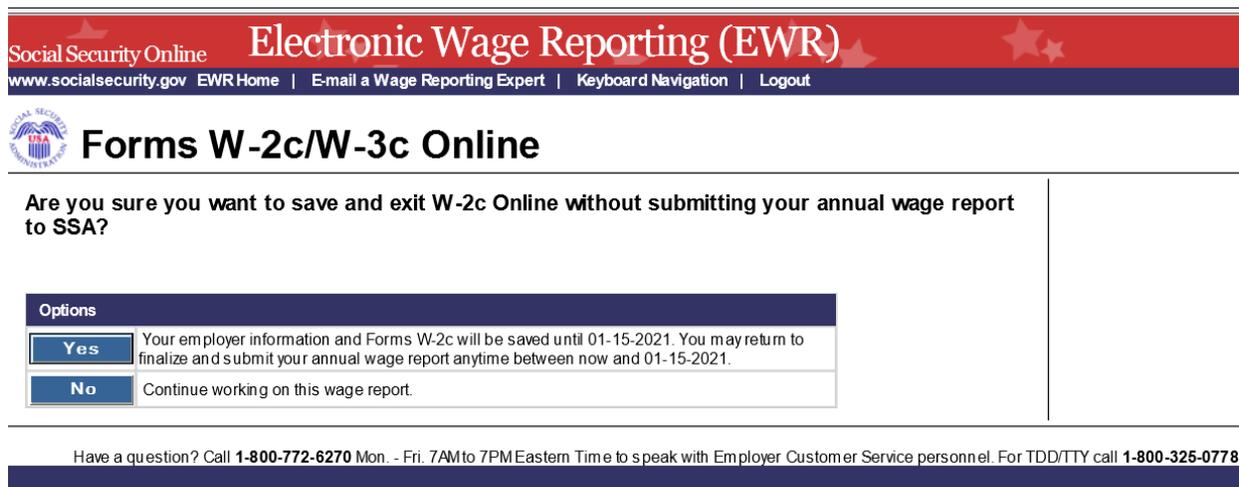
The screenshot shows the 'Forms W-2c/W-3c Online' page with a confirmation dialog. The dialog asks 'Are you sure you want to delete this W-2c?' and provides two options: 'Yes' (which will delete the W-2c and send the user to the W-2c List) and 'No' (which will take the user back to the W-2c List). The page header includes 'Social Security Online Electronic Wage Reporting (EWR)' and navigation links like 'E-mail a Wage Reporting Expert' and 'Keyboard Navigation'. A footer provides contact information: 'Have a question? Call 1-800-772-6270 Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.'

2. La página *W-2c Online Restrictions Page* (restricciones de W-2c por internet): Los usuarios pueden acceder a la página de *W-2c Online Restrictions* (restricciones de W-2c por internet) seleccionando el botón *Continue* (continuar) en la página *Before You Create Your Form(s) W-2c/W-3c* (antes de crear sus formularios W-2c / W-3c) cuando el encasillado de verificación *Yes, one or more of these situations apply to this wage report* (Sí, una o más de estas situaciones le aplica a este informe salarial) está seleccionado.

The screenshot shows the 'W-2c Online Restrictions' page. The main heading is 'W-2c Online Restrictions'. The text explains that the user is not eligible to use W-2c Online to file this wage report due to restrictions and limitations. It offers an alternative: 'You may use the File Upload application if you have software that produces EFW2C formatted electronic files to file this wage report, you may use paper W-2c forms for filing this wage report or you may view a list of vendors who provide products and services which may enable you to file Forms W-2c electronically.' There is a button labeled 'EWR Home Page'. The page header and footer are identical to the previous screenshot.

3. La página *Are You Sure You Want to Save and Exit W-2c Online Without Submitting Your Annual Wage Report to SSA?* (¿Está seguro que desea guardar y salir de W-2c por internet sin enviar su informe anual de salarios al Seguro Social?): Si un usuario selecciona el botón *Save and Quit* (guardar y salir) en la página *W-2c List for this Submission (ABC Limited)* (lista W-2c para este envío [ABC Limited]), en la página *W-3c Preview for this Submission* (vista previa W-3c

para este envío), en la página *Print Unsubmitted Form(s) W-2c/W-3c for Review* (imprimir formulario(s) no enviado(s) W -2c / W-3c para revisión) o en la página *Sign and Submit* (firmar y enviar), el sistema mostrará la página *Are you sure you want to save and exit W-2c Online without submitting your annual wage report to SSA* (¿Está seguro que desea guardar y salir de W-2c por internet sin enviar su informe de salario anual al Seguro Social?).



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 **Forms W-2c/W-3c Online**

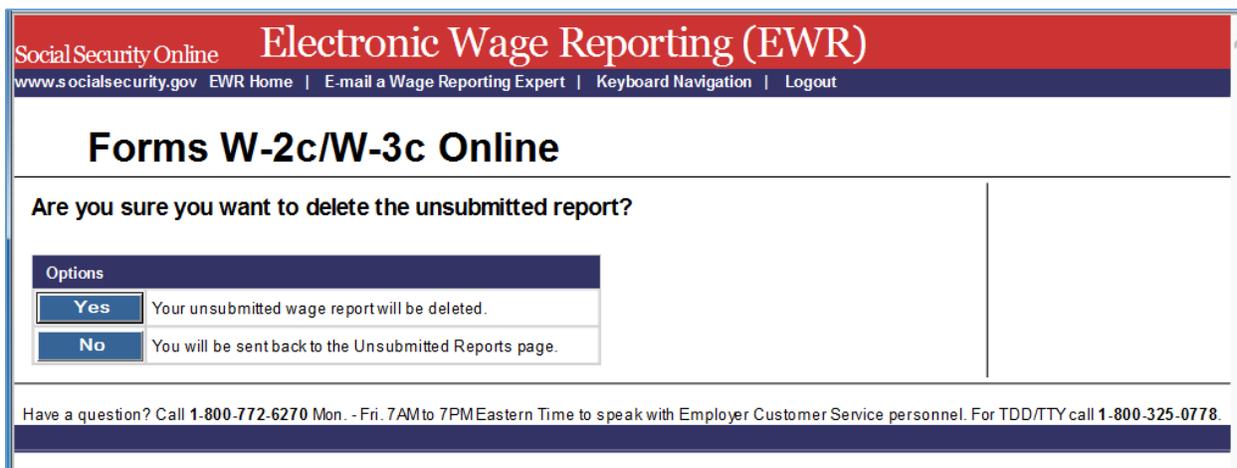
Are you sure you want to save and exit W-2c Online without submitting your annual wage report to SSA?

Options

<input type="button" value="Yes"/>	Your employer information and Forms W-2c will be saved until 01-15-2021. You may return to finalize and submit your annual wage report anytime between now and 01-15-2021.
<input type="button" value="No"/>	Continue working on this wage report.

Have a question? Call **1-800-772-6270** Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

4. La página *Are You Sure You Want to Delete the Unsubmitted Report* (¿Está seguro que desea eliminar la página informe no enviado): si un usuario selecciona el botón *Delete* (eliminar) en la página *Unsubmitted Reports* (informes no enviados), el sistema mostrará la página *Are you sure you want to delete the Unsubmitted Report* (¿Está seguro que desea eliminar el informe no enviado?).



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Forms W-2c/W-3c Online

Are you sure you want to delete the unsubmitted report?

Options

<input type="button" value="Yes"/>	Your unsubmitted wage report will be deleted.
<input type="button" value="No"/>	You will be sent back to the Unsubmitted Reports page.

Have a question? Call **1-800-772-6270** Mon. - Fri. 7AM to 7PM Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.